



Grounds Coordinator

Position Description

Reports to:

Vice President, committee

Purpose of the role:

The Cats use two home grounds: Aranda and Giralang. The Grounds Coordinator is required to ensure grounds are booked and deconflicted to meet the needs of all teams, as well as ongoing maintenance and support.

Qualifications and Desirable Characteristics:

- WWVP Card
- Stakeholder engagement: coaches, managers, ACT Sports Grounds, Belconnen Magpies
- Relations with ACT Sports Grounds help greatly!

Duties and Responsibilities:

- Liaise with coaches/managers to determine ground training schedules (c. October to February)
- Book grounds for training prior to season starting
- Book games for grounds when fixture is released (c. March)
- Liaise with treasurer to ensure invoices are correct and paid to ACT Sports Grounds
- Coordinate line marking (ACT Sports Grounds mark grounds at the start of season, these are typically maintained through season by Life Member Stu Miller, with paint paid for by Cats)
- Deconflict ground bookings with Belconnen Magpies
- Liaison with ACT Sports Grounds for all maintenance, rectification etc.

Time Commitment:

- Prior to the season to book grounds for games and training: 1-2h per week
- During the season liaison with ACT Sports Grounds: 1-2h per week
- Post-season planning for next year: 0-1h per week